

Inverness Township
Minutes of Regular Board Meeting
March 2, 2021

Meeting called to order at 6:45 pm via GoToMeeting/Conference call with 5 Board Members present; Supervisor Roger Gaynor Jr., Clerk Pam Knaffle, Treasurer Laurie Merchant, Trustee Greg Elliott and Trustee Rod LaHaie. This was the 2021-2022 budget hearing which lasted until 7:03pm for public comment. No citizens comments regarding the 2021-2022 proposed budget. LaHaie made a motion to close the 2021-2022 budget hearing at 7:03pm. Merchant seconded. All ayes.

Regular meeting called to order at 7:04pm

Open with the Pledge of Allegiance

Absent: N/A

Approval of 2021-2022 Budget – Elliott made a motion to approve the 2021-2022 budget as presented with three changes in the sewer fund. Knaffle supported. Roll call: Gaynor, yes; Merchant, yes; LaHaie, yes; Elliott, yes; Knaffle, yes. All ayes. Motion carried.

Minutes: Merchant made a motion to approve the February 2, 2021 Regular meeting minutes as presented. LaHaie supported. Ayes 5 Nays 0. Motion carried. Elliott made a motion to approve the February 16, 2021 Special Budget meeting minutes as presented. Merchant supported. All ayes. Motion carried. LaHaie made motion to approve the February 25, 2021 Special Budget meeting minutes as presented. Knaffle supported. All ayes. Motion carried.

General Bills: Elliott made a motion to approve the general bills as presented at \$18,456.68. LaHaie questioned about payroll being on the report. Knaffle reported that payroll had not been on the reports previously or with the previous clerk but is willing to put on for next meeting. Merchant reported that her Treasurers Report has payroll on it. LaHaie supported. Roll call: Elliott, yes; Knaffle, yes; LaHaie, yes; Merchant, yes; Gaynor, yes. All ayes. Motion carried.

Sewer Bills: Elliott made a motion to approve the sewer bills for February 2021 of \$35,587.46. Second by Merchant. Roll call vote: LaHaie, yes; Gaynor, yes; Merchant, yes; Elliott, yes; Knaffle, yes. All ayes. Motion carried.

Correspondence:

Greg Salinas Contract

Elliott reported that the contract needs to change letter F to read “To communicate with Township Sewer Administrator the usage of parts and supplies inventory.” Elliott also reported that Greg Salinas is keeping his rates the same as 2020-2021 contract. LaHaie made a motion to approve the contract as presented with the changes in letter F and the dates from December 1, 2020 to November 30, 2021. Elliott supported. Roll call vote: Gaynor, yes; Merchant, yes; LaHaie, yes; Elliott, yes; Knaffle, yes. All ayes.

EGLE Notice of Authorizations- Gaynor reported that the correspondence is just letting the township know that they are putting in a few docks and no action by the board needs to be taken at this time.

Calvin Lavigne Land Division – Knaffle reported that Clayton McGovern reported that this land division meets the requirements, but Mr. Lavigne needs to submit his payment. LaHaie made motion to approve the Cal Lavigne land division pending payment. Merchant supported. Roll call vote: Knaffle, yes; Elliott, yes; LaHaie, yes; Merchant, yes; Gaynor, yes. All ayes. Motion carried.

Cheboygan Schools Land Division – Knaffle made a motion to approve the Cheboygan Schools land division as presented. Merchant supported. Roll call vote: LaHaie, yes; Elliott, yes; Gaynor, yes; Merchant, yes; Knaffle, yes. All ayes. Motion carried.

Top O' Michigan Outboard Racing Club – Gaynor reported that the Top O' Michigan Outboard Racing club is asking for a No Wake Resolution for August 14-15, 2021. Gaynor reported that Inverness Township has granted this resolution in the past. Elliott made a motion to approve the dates of August 14-15, 2021 for a No Wake resolution for the Top O' Michigan Outboard Racing Club. Knaffle supported. Roll call vote: Merchant, yes; Knaffle, yes; Gaynor, yes; Elliott, yes; LaHaie, yes. All ayes. Motion carried.

US Census – Board discussed that the clerk can complete the survey before April 1, 2021. Clerk agreed to complete survey.

Cheboygan County Dust Control Letter - LaHaie made a motion to use Bay Area Dust Control for the brining contract for 2021-2022 fiscal year. Merchant supported. Roll call vote: Merchant, yes; Gaynor, yes; Elliott, yes; LaHaie, yes; Knaffle, yes. All ayes. Motion carried. Clerk will complete application and send to Cheboygan County Road Commission.

Sewer Monthly Flow

Elliot spoke that the flow was close to average.

Old Business:

Sewer update by Trustee Elliott reported that Tim Purwin sent some letters out to several businesses but has not heard back from them yet. Elliott reported that he is working on a policy and procedures manual that he will have for next month.

Road update by Trustee LaHaie reported that the contract for Laperell Road came in at 5% under budget by Payne and Dolan. LaHaie reported that if there are other grant monies at the end of the month, it is open for bids. Elliott made a motion if grant money is available at the end of March to put out for bids for the construction part of Polish Line Rd which is estimated at \$118,000.00. Merchant supported. Roll call vote: Gaynor, yes; Merchant, yes; Knaffle, yes; LaHaie, yes; Elliott, yes. All ayes. Motion carried.

Policies and Procedures Manual – Gaynor reported that he has been working on policy and procedures manual and working with MTA and hopeful to have something drafted up for next meeting.

MacArthur Retainer – LaHaie made a motion to approve the retainer for MacArthur Law Firm for 2021-2022 year. Elliott supported. Roll call vote: Merchant, yes; Gaynor, yes; Lahaie, yes; Elliott, yes; Knaffle, yes. All ayes. Motion carried.

New Business:

Cemetery Ordinance Pamphlet – Knaffle reported that the previous clerk mentioned that there were fee changes and there was only one pamphlet left and needs to be printed again. Discussion had and it was decided that clerk is allowed to order with changes.

Written policy about special and limited maskless voters – Much discussion about regulation. Mr. MacArthur discussed practices from Secretary of State. Deputy Clerk, Amy Purwin, was present and discussed her concerns. Purwin and Knaffle will draft a policy and send to MacArthur for approval.

Hall Rentals – Discussion was had regarding the loosening of restrictions that has been released by the state. Elliott made a motion to open the hall up for rentals subject to any limitations imposed by the Governor of the State. Merchant supported. All ayes. Gaynor will call Mitch LaPorte to let him know he can start taking reservations.

Inverness Fire Department Budget – LaHaie made a motion to approve the 2021-2022 budget for the Inverness Township Fire Department as presented. Elliott supported. Roll call vote: Merchant, yes; Gaynor, yes; LaHaie, yes; Elliott, yes; Knaffle, yes. All ayes. Motion carried.

Fire Board Report: Elliott reported that he attended the February 11, 2021 fire meeting. Elliott reported that one firefighter, Dave Woiderski, retired and they have hired a new firefighter, Darrin Kolatski. They are still at 28 firefighters. They are looking at replacing a truck but are at a deficit at this time.

Treasurer Report: Merchant updated the board on tax collections and other accounts.

Citizen Comments: None

Meeting Adjourned at 8:08 pm, motion made by Merchant, second by Knaffle. 5 Ayes. 0 Nays.

Respectfully Submitted by:

Pam Knaffle, Inverness Township Clerk